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Authentic Leadership Skills Training

Duration: 2 Days

Delivery methods:

- Self-discovery and critique
- Group exploration and facilitator led discussions
- Practical exercises
- Best practice theory exploration

Overview:

From the training, participants will be equipped with essential skills necessary for effective leaders. In order to build a cohesive and engaged team, it is important for leaders to learn skills to build good working relationship in the workplace. The training not only focuses on enhancing communication skills but also on motivating workforce by inspiring people. As demotivated employees negatively affect company's efficiency with absenteeism and low productivity, leaders need to know how to constantly motivate employees. In the training, the participants will learn better ways to build a strong and united team and gain more confidence in leading a team.

Organizing skill is an important leadership competency and the training hones managers' organization management skills. At the core of the training is the ability to 'train' other people. Managers who do on-the-job training and mentor their staffs make successful organizations. Effective leadership means being aware of oneself and of what value each person in a team can bring to achieve the goals. The participants can step up to next level in career by strengthening their existing skills and acquiring the new skills they are missing.

Course objectives:

By the end of this training course participants will be able to:

- ✓ Create the effective communication between top management people and subordinates to be a happy working environment

- ✓ Maintain a better level of optimism in the workplace and learn how to create positive attitude at work
- ✓ Encourage staff productivity, increase retention, job satisfaction by increasing motivation and stimulating employees' growth
- ✓ Learn how to put the right expectation which can lead to the right motivation in the workplace
- ✓ Focus on how to lead the people by engaging people at the workplace

Target audience:

Leaders (who have subordinates)

Requirements: (If online)

- Laptop or Mobile Phone
- Able to use Zoom Application
(Request video tutorial via phone or mail)
- Zoom Application

- For Window :<https://zoom.us/support/download>
- For Android users :<https://play.google.com/store/apps/details?id=us.zoom.videomeetings&hl=en>
- For iOS users :<https://apps.apple.com/.../app/zoom-cloud-meetings/id546505307>

Course outline:

Module 1: Effective communication at workplace

- Mutual Understanding
- Group Discussion
- Johari Windows
- How does it work

Module 2: How to extract the best from teambuilding

- What is team?
- Team basics
- Teamwork Skills
- How to build a team?
- Recipe for Successful Team
- Quality of a Team Player

Module 3: Workplace attitudes

- Why a positive attitude is needed?
- What Makes Your Life 100%
- Cause dissatisfaction and Negative attitude

- Changing self-attitude
- Changing the attitude of employees

Module 4: How can you recognize a person as being highly responsible?

- How to be responsible
- Developing responsible habits

Module 5: Why leaders need to focus on employees' motivation

- What makes you motivated?
- Maslow's Hierarchy of needs
- Motivating and engaging employees
- CHAMPFROGS model

Module 6: Effective leadership skills

- Organizing skills
- Leadership styles
- How to influence people

Training includes:

- Full course training manual plus certificates
- Written action plan to take away

Training costs/Investment:

Please enquire to these numbers: (+95) 9 252 231 181, (+95) 9 795 263 186 (or)

Email to this address: forvalmyanmar@gmail.com